

**Executive Board Member Decisions Meeting for the Leader
Targeted Finance Fund
2018 - 2019**

Report Author: Caroline Owen
CAOwen@carmarthenshire.gov.uk
Tel: 01269 590216

2018/19 Budget Available - £80,000.00

Report Value - £13,000.00

1 of 2

Application Reference: TFF/18/02

Project Title	Cilycwm Community Hall - Project Viability Study
Applicant	Menter Cilycwm
Ward	Cilycwm
Project Description	<p>Cilycwm Ward has no village hall and has no community venue for meetings or activities since the Primary School closed in 2013 and the building was sold.</p> <p>The Trustees of Capel y Groes, the Annibynwyr/ Independents chapel in the centre of the village, are planning to gift the chapel building to Menter Cilycwm for use as a community centre. Menter Cilycwm evolved from a 'Village Hall Working Group' formed jointly by Cilycwm Community Council and Cilycwm Community Association in 2013.</p> <p>They have been advised to commission a Project Viability Study from an experienced Heritage Consultant to assess the chapel's condition as it is a Grade II Listed Building, in respect of its potential uses, work that needs to be done, likelihood of planning permission, financial viability, and value to the local community. They have sought quotes from 3 Heritage Consultants and chose Edward Holland, Holland Heritage Abergavenny, whose Proposal for £5,904 was included with the application.</p> <p>The initial ideas for conversion of the chapel are modest and include: a flat floor in the main hall; creating one or two doors to connect the hall to the rest of the building being the chapel house and vestry, also, drainage; toilets; access for disabled by replacing two steps at the main entrance; keeping historic features like the gallery, porch, stairs, pulpit and some pews; also insulation and renewable energy, where feasible.</p> <p>Alongside the Project Viability study they have engaged a solicitor who is a specialist in Ecclesiastical law and trusts to apply to the Charity Commission to transfer the Title of the building from Capel y Groes Trustees to Menter Cilycwm.</p>

	<p>The funding will be spent on a Project Viability Study and the detailed methodology, activities and costs are described in the Holland Heritage Fee Proposal. In summary, the grant will cover at least two site visits, meetings, research, liaising with the local planning and Conservation authorities about potential for chapel conversion, liaising with the architect, and producing a Project Viability Report using the template required by the Architectural Heritage Fund. Edward Holland of Holland Heritage in Abergavenny, who is an experienced heritage and regeneration consultant with over 25 years of experience at a senior level in CADW, the National Trust, Monmouthshire County Council and The Prince's Regeneration Trust.</p> <p>Without the support of this fund the project may not proceed as it is proving very difficult to find donors willing to fund initial start-up costs such as this project feasibility study.</p> <p>They previously applied for match funding to Lottery Awards for All who turned them down in April because they no longer fund feasibility studies since they changed their priorities last July.</p> <p>Williams Brown Hill rejected them in July, due to the project not being up and running yet. The limited existing funds of both Menter Cilycwm and the Capel y Groes Trustees are all going towards the legal costs of applying to the Charity Commission to transfer the Title of the building from chapel Trustees to Menter Cilycwm.</p>
<p>Total Project Cost</p> <p>Eligible Capital</p> <p>Eligible Revenue</p> <p>Ineligible Costs</p> <p>Amount and % of grant requested</p> <p>Match funding</p>	<p>£5,904.00</p> <p>Nil</p> <p>£5,904.00 Project Viability Study</p> <p>Nil</p> <p>£3,000.00 @ 50.8%</p> <p>£2,904.00 £2,9000 – Secured Architectural Heritage Fund Own funds secured</p>
<p>Evidence of Need / Community Engagement</p>	<p>Evidence of potential demand and use for a community hall came initially from a community appraisal conducted by Aberystwyth University in 1999 followed by lengthy negotiations until 2005 with the Church in Wales and Local Education Authority about building a village hall in the grounds of the School; subsequent initiatives by St Michael's Church in 2007 about converting the south aisle of the church and in 2012 about the Ysgoldy Fach which included a</p>

	<p>mapping exercise of all the community organisations who need a venue; then after the School closed, two participative public engagement meetings in May 2014 and Feb 2016 where people gave plenty of ideas for activities and uses for a community hall.</p> <p>They have also visited or consulted several other community halls in similar rural areas about their programme of activities, charges and maintenance costs, such as Myddfai, Ffarmers, Cynghordy, and many more evidenced within the application.</p> <p>They have had public consultation meetings about whether the community needs a village hall, several site visits from architects (Huw Griffiths, Swansea) and heritage consultants (Richard Keen, Adam Hitchings) and talks with potential long term funders (Architectural Heritage Fund, Heritage Lottery, BIG Lottery) about appraisals and capital development grants to develop the project.</p>
<p>Contributing to key Strategies</p>	<p>The Well-being of Future Generations Act 2015</p> <ul style="list-style-type: none"> • A prosperous Wales. • A resilient Wales. • A healthier Wales. • A more equal Wales. • A Wales of cohesive communities. • A Wales of vibrant culture and thriving Welsh language. • A Globally Responsible Wales <p>The Integrated Community Strategy for Rural Carmarthenshire 2011-16</p> <ul style="list-style-type: none"> • People in Carmarthenshire are Healthier • People in Carmarthenshire Fulfil their Learning Potential • People Who Live, Work and Visit Carmarthenshire Are Safe and Feel Safer • Carmarthenshire Communities and Environment Are Sustainable • Carmarthenshire Has a Stronger and More Prosperous Economy <p><i>Rural Communities Development Fund Objectives - as above with the addition of:</i></p> <ul style="list-style-type: none"> • Promote social inclusion, poverty reduction, and economic development in rural areas. • Help those most deprived in rural Wales and those that have limited scope to change their circumstances • Develop resilience and capability of rural communities so that they are better able to cope with and adapt to change. <p>Swansea Bay City Region Economic Regeneration Strategy 2013 – 2030</p> <ul style="list-style-type: none"> • A more equal Wales - A society that enables people to fulfil their potential no matter what their background or circumstances (including their socio economic • Back ground and circumstances.

	<ul style="list-style-type: none"> • A Wales of Cohesive Communities: • Attractive, viable, safe and well-connected communities. <p>A globally responsible Wales</p> <ul style="list-style-type: none"> • A nation which, when doing anything to improve the economic, social, environmental and cultural well-being of Wales, takes account of whether doing such a thing may make a positive contribution to global well-being.
Ownership/ Lease	Not applicable
Cross Cutting Themes: Welsh Language ICT Equal Opportunities Environmental Sustainability	<ul style="list-style-type: none"> • Welsh Language • Equal Opportunities • Environmental Policy <p>The future project, Cilycwm Community Hall, will aim to promote environmental sustainability by preserving and re-using a historic building; by making the chapel building as energy efficient as possible through maximum insulation in walls and ceiling and renewable energy for lighting and heating – as far as listed building consent will allow; by installing low energy light bulbs and promoting recycling. These measures will also reduce ongoing running costs, as they have learned from their visit to Myddfai Hall.</p> <p>One challenge identified that many residents live in poorly insulated old buildings and are struggling with rising home energy bills and so one suggestion for Menter Cilycwm's future regeneration activities has been to promote energy saving, better insulation and renewable energy.</p>
Cllr and Officer Consultations Undertaken	<ul style="list-style-type: none"> • Cllr Arwel Davies • Audrey Price – Capel y Groes Secretary • Adam Hitchings – Architectural Heritage Fund • Cilycwm Community Association • Cilycwm Community Council • Cambrian Mountains Initiative • Aled Edwards – Chairperson Menter Cilycwm
Roles and Responsibilities within organisation	<p>Menter Cilycwm has five Trustees with skills and experience in business, banking and organising past community events and festivals in Cilycwm.</p> <p>The Trustees will manage this Project Viability Study. In future, when the community hall is getting ready to open, they plan to establish a sub-committee called the Hall Management Committee.</p> <p>They will manage cash flow and upfront payments from a combination of reserves, a loan from the bank, and loans from well-wishers in the community, as the majority of grants are</p>

	retrospective.
Mapping of service/ facility within the area	<p>No similar study or professional options appraisal for a community hall in Cilycwm has been conducted.</p> <p>There is no community hall in the whole of the Upper Towy area: neither Cilycwm nor the adjacent ward, Rhandirmwyn, part of Llanfair-ar-y bryn) have had a hall or other venue suitable for community meetings and activities since the school was closed in 2013.</p> <p>They believe Cilycwm to be the only community in Carmarthenshire without a community hall, Cilycwm Community Council and Cilycwm Community Association are extremely supportive of the project as they jointly formed the Village Hall Working Group in 2013 which later evolved into Menter Cilycwm.</p>
Exit strategy	This grant is for a Project Viability study and if the report recommends going ahead to convert the chapel, they will apply for a Project Development grant from Architectural Heritage Fund up to £25k and Heritage Lottery.
Outputs to be achieved	<ul style="list-style-type: none"> • Completed Viability Study • Community Hall facility • Fundraising events • Development of Business Plan
Business Plan/Officer Comments	<p>They will expect a high quality report in Architectural Heritage Fund (AHF) report format which covers ownership, the condition of the building, situation and planning context, options for use (including economic benefit), conservation deficit calculation, potential funders, action plan and appendices. The report should satisfy AHF and be sufficient for Menter Cilycwm Trustees to make decisions about the next steps.</p> <p>Menter Cilycwm is a new community organisation formally established and registered in March 2017, their initial objective is to provide a community centre for the area. In the longer term they intend to inspire the community to do more things together and to re-engage with the wider world of art, music, sport, the natural world and further education.</p> <p>They wish to expand activities in the Welsh language, to give the young people something to be proud of and encourage them to seek local careers, also to address the issue of rural isolation and will do all they can to encourage local initiatives. There is no lack of ideas. Suggestions from public meetings have included: a bunkhouse for bikers or walkers, community gardens or allotments, faith tourism, and promoting renewable energy and they hope that bringing their historic buildings back into full use will also play a big part in this regeneration process.</p> <p>At the next stage, the Project Development stage, they will develop</p>

	<p>a business plan to show how income from venue hire and other activities will cover maintenance and running costs so they can sustain community activities in the long term and have consulted with other community halls in similar rural areas about their activities, charges and maintenance costs.</p> <p>The future project of Cilycwm Community Hall, will address several outcomes in the Integrated Strategy for Carmarthenshire for 2011-2016, as it will contribute to building sustainable communities and help people in Cilycwm and the surrounding area to fulfil their learning potential, become healthier, and feel safer.</p> <p>It will also contribute to the Strategic Regeneration plan for Carmarthenshire 2015-2030, especially its Rural Economy priorities such as ensuring access to services within rural areas and supporting and developing use of the Welsh language.</p>
Economic Benefit	<ul style="list-style-type: none"> • Number of individuals into training/education • Number of individuals into volunteering • Number of individuals into employment • Number of community groups assisted • Number of social enterprises created - 1 • Number of social enterprises supported • Number of full time jobs created • Number of jobs safeguarded - 1 • Public and private leverage funding - £2,904.00
Recommendation	Award - £3,000
Subject to	

2 of 2

Application Reference: TFF/18/03

Project Title	Precious Plastics
Applicant	Cwmamman Town Council
Ward	Glanamman
Project Description	<p>The Precious Plastic concept has been proven in numerous projects across the globe, however, their proposed version of this project is as follows:</p> <p>The development of 4 distinct machines, in partnership with University of Wales Trinity Saint David (UWTSD), which will allow for low cost, localised recycling of waste plastics.</p> <p>The placement of these machines within a shipping container which will serve as a community production project where volunteers, vulnerable groups, local creatives and students of all ages can create products from waste materials.</p>

A source of income, through the sale of these items, to support further development of community projects within the Amman Valley.

An educational venue which will provide a tangible and engaging opportunity to promote recycling, reuse and waste reduction to local schools and people throughout our communities.

A means of promoting engagement with science, technology, engineering and design which will seek to compliment the work of local schools and colleges whilst promoting these fields to those who may never see themselves engaging with such activities.

A mobile venue which can be taken to other communities in order to encourage them to develop their own projects similar to this, providing a sense of achievement to the local children who will be invited to come to other locations and talk about their project.

Enrich community events by recycling, in real-time, the plastic waste generated by turning drinks bottles into bracelets at a carnival. Support community clean-up events by providing an unusual and exciting opportunity to see waste become something functional, decorative or playful.

The project will be owned by the local community from the earliest stages. Indeed, the concept has resulted from recent consultation within another project being delivered by the Town Council. This will continue throughout the project by involving local school children in the design of the interior and exterior of the shipping container along with the design of the interpretations board and information sheets.

Planned inclusion of volunteering opportunities for local residents within the refitting of the shipping container, supporting a retired welder to support younger volunteers and the identification and development of Community Champions within the project.

It is anticipated there will be volunteers from the local community that develop a passion for the project and can act as advocates. Once developed the project will provide on-going volunteering opportunities for local people for years to come. This will be developed in a way which provides the greatest benefit to both the individuals volunteering and to the wider community. Some examples of the ideas proposed during consultation include, local young people producing items for sale to support youth projects and events.

Partnership with Shadows, mental health support service, to provide personal development opportunities for their clients whereby they can contribute to their community whilst seeking to overcome their personal barriers within a supportive setting.

Retired or older residents utilising the skills from their previous employment to make a positive and rewarding contribution to their

	<p>community; either through the production of items or by supporting others.</p> <p>The funding will be used to;</p> <p>Produce each of the machines needed to process the plastic waste into a final “Community Product”, seeking to engage volunteers with the relevant skills in this aspect of the project as they feel that this is in-keeping with the community ownership principle. However, there are some processes and materials needed which will require them to utilise the services of other companies or suppliers. A large portion of this cost, when compared to a purely commercial venture, will also be off-set through the partnership with UWTSD and their Engineering Department and they will also be building these machines as a key part of the project. In order to maintain the ethos of the project to reuse and reclaim materials, resources and equipment, they will also seek to utilise salvaged components and materials where possible. This will also help to reduce the overall cost of the project.</p> <p>Purchase and refurbish a shipping containers. A shipping container is the preferred option as it is highly secure, mobile and very simple/cost effective to modify into a very functional working venue. The lifetime of these units is also significant and should the project no longer be needed these units would serve as a valuable asset for the community in another form. Many Precious Plastic models in other countries utilise a 40 foot container as they are often left in one place for a long time, they hope to transport part or all of the facility to other locations and have been advised by logistics companies, to purchase two 20 foot containers. This will also allow more flexibility in regards to placement of the containers at the various sites.</p> <p>Pay for the production of interpretation boards, information sheets, posters, education worksheets and other print.</p> <p>Pay for any electrical works required in order to connect power to the container and safety check the installation once completed.</p> <p>Project Management. Due to the breadth of the project, and potential for growth, it is seen as essential that hours be included for the deployment of a sub-contracted project manager.</p>
<p>Total Project Cost</p>	<p>£16,800.00</p>
<p>Eligible Capital</p>	<p>13,100.00 £3,000.00 – Machinery builds £2,900.00 – Shipping containers £500.00– Education Interpretation £1,600.00 – Electrical Installation £2,300.00 – Container Conversion £2,800.00 – Solar panel equipment</p>

<p>Eligible Revenue</p> <p>Ineligible Costs</p> <p>Amount and % of grant requested</p> <p>Match funding</p>	<p style="text-align: center;">£3,700.00</p> <p style="text-align: center;">£800.00 – Project management £900.00 – Transportation costs £2,000.00 – Facilitator Workshops</p> <p style="text-align: center;">Nil</p> <p style="text-align: center;">£10,000.00 @ 59.5%</p> <p style="text-align: center;">£6,800.00</p> <p style="text-align: center;">£4,800.00 – Cwmamman Town Council – secured £2,000.00 – To be applied</p>
<p>Evidence of Need / Community Engagement</p>	<p>They have utilised a range of methodologies to identify the needs within our community, including:</p> <ul style="list-style-type: none"> • Focus groups with different demographic groups. • A household survey issued online and delivered to every home in the community. • Surveys of existing user groups and community groups. • Consultation with professionals working across the social sector through their “Well-being Professionals Meetings”. • Social media consultation. • A call-to-comment specific to the outline of this project. <p>This has resulted in the accumulation of a robust data set of needs and views from the community, numerous acknowledgements of support from organisations, professionals and local residents, also Individual letters of support have been received from:</p> <ul style="list-style-type: none"> • Ysgol Y Bedol School • Keep Wales Tidy • University of Wales Trinity Saint David • CAVS • The Wildlife Trust • Derith Powell MBE • The Initiative for Nature Conservation Cymru • Adam Price AC/AM – Carmarthen East & Dinefwr • Susan Smith – Community Resource Team • Derith Powell MBE • Joyce Watson AM/AC • Simon Preddy – West Wales Regional Manager / Keep Wales Tidy • Sarah Martin – Chair Cwmaman Gardening Club • Steven Glasson – Working Links • Roy James – Headteacher Ysgol y Bedol • Mared Pemberton – Grwp Cefn Gwlad • Sarah McColl-Dorion – Llanedi Community Council

Contributing to key Strategies

- **A Prosperous Wales**
 - Enhances sense of aspiration and recognised self-ability through exposure to STEAM related activities directly and through project linkage with the existing Cwmaman Town Council project “Amman Valley MakerSpace”
 - Greater access to volunteering activities to support work related skills development.
 - Support for stronger sense of community leading to greater localised citizen based support networks.
 - Improved localised signposting to education, employment and skills support through direct partnerships and project amalgamation with the existing “Amman Valley Community Information Hub” project being developed by Cwmaman Town Council.
- **A Resilient Wales**
 - Support to develop more supportive communities through the development of social networks (off-line and online) and the provision of coming together activities.
 - Economic, employment and skills resilience supported through activities identified under point 1 above.
 - Greater pride in place and ownership of own communities through activities related to the project and through the provision of a unique initiative within, and with, the immediate community.
- **A Healthier Wales**
 - Encouraging more physical activity through community clean-up activities and engagement with partner organisations.
 - Use of the community point of interest created through the project to signpost to other local services, providers and support.
 - Reduce pollution within the immediate environment to the project’s activities and the wider world through oceanic plastic pollution stemming from land based litter.
 - Promotion of a more environmentally sustainable, and healthier, world in relation to plastic waste and wider environmental issues.
- **A more Equal Wales**
 - As outlined in Point 1 and Point 2 above, we intend to support a More Equal Wales through greater access to experiences, services and initiatives which improve employment, skills and well-being for all that engage with the project.
 - Promoting Equality and Diversity through our project activities and actively working with partner organisation to ensure a socially reflective mix of representation within the project; in order to breakdown preconceptions and perceived barriers.
- **A Wales of Cohesive Communities**
 - Increased share community activities through community clean-up activities, the creation of the physical space itself and associated events; providing and encouraging residents to come together more.

	<ul style="list-style-type: none"> ◦ Improved ownership of the place we live in and a greater sense of pride in place through awareness of local environment issues and activities to help alleviate them. • A Wales of Vibrant Culture and Thriving Welsh Language <ul style="list-style-type: none"> ◦ Promotion of the Welsh language in accordance with the Policy of Cwmaman Town Council. ◦ Development of Welsh language online content on topics that are currently under served in Welsh. ◦ The provision of a creative space for the use of artists and makers within our communities. ◦ Promotion of contemporary Welsh culture and identify through the provision of STEAM related projects, resources and activities. • A Globally Responsible Wales <ul style="list-style-type: none"> ◦ Supporting the already excellent work of Wales in reducing plastic waste. ◦ Connecting our communities with the global Precious Plastic movement. ◦ Creating an exemplar project which can be used to support others to develop their own plastic recycling, reduction and clean-up initiative; in Wales and further afield.
Ownership/ Lease	Not applicable
<p>Cross Cutting Themes: Welsh Language ICT Equal Opportunities</p> <p>Environmental Sustainability</p>	<ul style="list-style-type: none"> • Child Protection & Safeguarding Policy • Duty of Care Policy • Equal Opportunities Policy • Environmental Strategy • Volunteering Policy • Welsh Language Policy <p>The Town Council operates to an Environmental Policy and this project will promote Environmental Sustainability by:</p> <ul style="list-style-type: none"> • Reducing waste. • Reducing pollution. • Increasing education on environmental issues. • Promoting the use of sustainable energy sources. • Promoting reuse and recycling where possible. • Offsetting the carbon footprint of the project delivery through tree planting. • Increasing engagement with our outdoor space and respect for our local environment.
Cllr and Officer Consultations Undertaken	<ul style="list-style-type: none"> • Cllr Kevin Madge • Cllr David Jenkins • Cllr Deain Harries • Cllr Tina Higgins • Cllr Betsan Jones • Cllr Anthony Davies

	<ul style="list-style-type: none"> • Cllr Glynog Davies • Cllr Carl Harris • Cllr Dai Thomas
Roles and Responsibilities within organisation	<p>Project Lead – Robert Venus - Cwmaman Town Council Compliance– David Davies - Cwmaman Town Council Mal Walker - Cwmaman Town Council Higher Education Specialist – Graham Howe - UWTSO Primary Education Specialist – Roy James -Ysgol y Bedol Volunteer Development – Jamie Horton - CAVS</p>
Mapping of service/ facility within the area	<p>Although this project is being delivered by the Town Council and the base for the facility will be in Cwmaman, they see this as a project which is open for the use of, and benefit to, the whole of the Amman Valley and surrounding areas.</p> <p>They are confident, having discussed the project with many organisations and viewed the Precious Plastic map, that this will be the first fully functioning project of its type in Wales. As such they will not be directly duplicating any existing service or project within their operational area.</p> <p>They will also, through their partnership working with Keep Wales Tidy, the Wildlife Trust and CAVS, ensure that other projects which can benefit from engagement with this project, will be supported in doing so.</p> <p>Where existing community clean-up projects exist in the Amman Valley and Carmarthenshire they will actively seek to work with them to enrich their services and, through their Volunteering Hub partnership project with CAVS, endeavour to support their growth and continued success.</p> <p>They also recognise that their communities comprise of residents with a broad range of needs and abilities and as such will take every step possible to support an individual's engagement with the project on a person-by-person basis.</p>
Exit strategy	<p>The running costs for the facility will be around £80 per month; comprising of electrical energy usage only and as the project develops they will seek to offset these costs through the placement of solar panels on the roof of the container.</p> <p>It is also their intention to provide alternative means of powering certain machines which will reduce the energy costs; manually powering the "Shredding Machine" through the use of a bike.</p> <p>They will also be installing low energy lighting and solar panels which will be mounted in a manner capturing the most amount of sun regardless of the site at which the facility is placed, this will allow to further reduce the energy consumption of the facility and help promote the overall ethos of sustainability.</p>

Outputs to be achieved	<ul style="list-style-type: none"> • New volunteers – 30 • Jobs safeguarded – 3 • New services – 4 • Physical Improvements – 1 • Environmental Improvements – 1 • New assets - 1
Business Plan/Officer Comments	<p>The Town Council intend to utilise this project to help educate people of all ages within the community on topics within the broad heading of “environmental” and the areas of Science, Technology and Engineering.</p> <p>They see this project, and the education potential, as a key way to improve the aspirations, ambitions and confidence of residents in the Amman Valley to access careers, or education courses, which they may otherwise feel are out of their reach.</p> <p>They aim to ensure that the Amman Valley becomes a cleaner, less polluted and more sustainable community for the current residents and those that are yet to come.</p>
Economic Benefit	<ul style="list-style-type: none"> • Number of individuals into training/education • Number of individuals into volunteering - 30 • Number of individuals into employment • Number of community groups assisted - 8 • Number of social enterprises created • Number of social enterprises supported • Number of full time jobs created • Number of jobs safeguarded - 3 • Public and private leverage funding - £4,800.00
Recommendation	Award - £10,000
Subject to	